| **Applicant:** |  |
| --- | --- |
|  |
| **No.** | **Type of evidence** | **Reference if applicable** |
|  | Trade register excerpt or Partnership Agreement |  |
|  | Submission of the current articles of association, partnership agreement or similar of the applicant |  |
|  | Brief description of the applicant (company history, total sales, organizational chart) |  |
|  | Complete documentation of all scheme documents including general descriptions, forms, possible sample contracts, rules for the use of symbols and trademarks, etc.[[1]](#footnote-1) |  |
|  | Sample of the conformity confirmation provided by the scheme (e.g. inspection report, certificate, attestation…) |  |
|  | Relevant legal standards with reference to the scheme including assignment of the corresponding authorities/ministries**if applicable** |  |
|  | Checklist of the new conformity assessment schemes (FO-CAS\_Checklist) |  |
|  | Evidence of the market support for the scheme: At least two (2) „Letters of Intent“, necessary by conformity assessment bodies[[2]](#footnote-2). (Letters of intent to apply for accreditation after determination of the suitability for accreditation). |  |
|  | Evidence of competence of persons and parties involved in the scheme development (supporting documents).  |  |
|  | Evidence of involvement of trade associations or interested parties and their support for the scheme.  |  |
|  | Written estimation and analysis that the criteria of the scheme do not violate the WTO Code / Art. 43 of the Directive 2014/24 EU and the standard regulation VO (EU) 1025/2012 (requirements for technical ICT specifications)[[3]](#footnote-3). |  |
|  | Validation report with minimum contents regarding FO-CAS\_Checklist, Annex I |  |
|  | Filled form FO-KBP\_Muster-Matrix-zu-Tz-6.5.1\_17067\_EN |  |
|  |  |  |
|  |  |  |

1. See also contents of FO-KBP\_Checklist\_EN [↑](#footnote-ref-1)
2. Does not apply to CAB-owned schemes [↑](#footnote-ref-2)
3. Does not apply to CAB-owned schemes [↑](#footnote-ref-3)